

**Jay, Terri (LAA-Tlh)**

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**From:** Susan Miller [Susan.Miller@myfloridacfo.com]  
**Sent:** Wednesday, August 17, 2011 8:57 AM  
**To:** Jay, Terri (LAA-Tlh)  
**Subject:** Florida HMO Consumer Assistance Plan

Pursuant to the recommendation of the members of the HMOCAP Board of Directors, the Department of Financial Services supports the reappointment of Mr. Albert Arca.

Please let me know when he is officially reinstated and his term of office so that I can update our records.

Susan Miller  
Director of Internal Affairs and Appointments

**ALBERTO F. ARCA**

**EDUCATION:**

- 1993 - Present      Masters of Health Services Administration  
School of Public Affairs and Services  
Florida International University
- 1979 - 1982      Bachelor of Business Administration  
School of Business  
Florida Atlantic University

**PROFESSIONAL EXPERIENCE:**

- 2002-Present      Treasurer, Secretary and Chief Financial Officer  
1996-2002      Chief Financial Officer  
1995 - 1996      Director of Finance  
**Preferred Medical Plan, Inc.**

Responsible for the Financial Affairs of the Corporation. Safeguard and maintain the company's records, assets and financial position. Directs and manages financial activities of the organization along with the development and operation of accounting. Oversees Financial, Claims, Marketing and IS departmental processes along with their respective staff for accounting controls, financial reporting and information services. Direct the financial affairs in recognition of existing and pending regulatory and legislative requirements.

- 1993 - 1995      Controller & Finance Director  
**Community Medical Plan, Inc.**

Direct responsibility for the accounting, payroll, MIS and Claims Departments for HMO. Oversee finances and cash management for the HMO and its affiliated medical centers. Place and maintain insurance portfolio for all related entities. Participate with the set-up of HMOs outside of Florida. Involved with the initial start up of a TPA with respect to software and hardware considerations. Manage a staff of 25 employees.

- 1989 - 1993      Controller & Vice President of Finance  
**Comprehensive Benefit Administrators, Inc.**  
**Division of Ramsay HMO, Inc.**

In charge of the TPAs operation and financial administration for Self-

Funded, Indemnity, HMO/Self-Funded and HMO/Indemnity lines of business. Responsibilities included the development and operation of a corporate system of accounting controls and financial reporting. Supervised the accounting, billing and claims departments along with its compliment of 35 staff members. Total Quality Management was applied to the company's healthcare management practices.